

HIGHLAND COMMUNITY COLLEGE
BOARD OF TRUSTEES' MEETING MINUTES
April 24, 2024

Trustees Present: Vernie Coy, Jason Taylor, Thomas Smith, Carl Tharman, Bill Noll, Mark Rounds

Call to Order: Chairperson Tom Smith called the meeting to order at 6:30 p.m. in the Barber Room on the Highland Campus.

Approval of the Agenda: It was moved by Mr. Coy, seconded by Mr. Taylor, that the agenda be approved as presented. Motion passed.

Approval of the Minutes: It was moved by Mr. Noll, seconded by Mr. Taylor, that the Minutes of the March 27, 2024 Regular Meeting, be approved as presented. Motion passed.

Approval of the Warrants: It was moved by Mr. Coy, seconded by Mr. Noll, that warrants numbered 475033 through 475201 be approved as presented. Discussion. Motion passed.

Public Comment: Public comment was heard from student, Alexis O'Farrell.

Second Reading, Non-Payment Policy: President Deborah Fox confirmed that the Federal Government has made changes to procedures on releasing college transcripts for non-payment which will take effect on July 1, 2024. The College cannot hold a transcript for non-payment if the student was receiving federal aid in a semester. President Fox presented the policy to the Board for a second reading and discussed any changes that were made. Discussion.

Renewals, Non-renewals of Faculty Contracts: President Fox provided the Trustees with a list of renewals and non-renewals for Professional employees. It was moved by Mr. Noll, seconded by Mr. Taylor, that the renewals for Professional employees be approved as presented.

Technical Education: Mr. Lucas Hunziger, Vice President for Technical Education, confirmed that Cara Baker, Western Center Director, attended the National ACTE Conference in Wichita on April 10th-12th. Western Center students are participating in their first Skills USA competition in Hutchinson on April 24th-26th. On April 30th the Western Center will be hosting an 8th grade CTE Exploration Day. Mr. Hunziger stated that middle schools from Everest, Hiawatha and Atchison will be visiting the Atchison Tech Center campus in May. The Business Trades program house has been sold and the other house that is under construction will be completed soon.

Student Services: Dr. Eric Ingmire, Vice President for Student Services, confirmed that due to ongoing complications with FAFSAs being properly processed, the Department of Education has provided funds to select schools to assist with the matter. He stated that most institutions nationwide have been affected by the complications. He gave an update from the marketing department as well as Esports. Dr. Ingmire included scholarship and enrollment updates.

Finance and Operations: President Fox provided cash balance reports through March 2024 and reviewed income and expense reports.

Academic Affairs: Mrs. Sharon Kibbe, Vice President for Academic Affairs, confirmed that Carrisa Smith has been hired as the new Assistant to the VP of Academic Affairs. Art Day was held on April 18th and had a great turnout with over 33 high schools in attendance. She gave a brief review of all the awards that were received. She stated that the Music concert “Dancing Through the Decades” was a great success and also had a good attendance. She confirmed that staff members and the Admissions team will be traveling to high schools to promote new tuition costs for Early College. There will be a few Summer Blitz courses offered online during summer sessions. Mrs. Kibbe attended the HLC Conference in Chicago last week with President Fox and Lucas Hunziger.

Trustee’s Report: None.

Announcements: None.

President’s Report: President Fox has been working closely with the Marketing department to design a display for Academic Hall of Fame members to be on display in the MS/CT building lobby. She confirmed that the Nursing Pinning ceremony at the Technical Center will take place on May 9th at 5:30 pm and the Technical Center commencement ceremony will take place at 7 pm. Baileyville and Highland campus commencement ceremonies will be on May 10th. She stated that the next KACCT Meeting will be at Butler Community College on May 31st. President Fox said the Alumni Music event went well.

Executive Session: It was moved by Mr. Taylor, seconded by Mr. Noll, that the Board go into Executive Session at 7:45p.m. for no more than 45 minutes to discuss Non-Elected Personnel. President Fox and Andy Parker, legal counsel, were asked to remain in the session. Motion passed.

The Board reconvened to Regular Session at 8:30 p.m.

It was moved by Mr. Taylor, seconded by Mr. Tharman, that the Executive Session at 8:30 p.m. be extended for no more than 15 minutes. Motion passed.

The Board reconvened to Regular Session at 8:45 p.m.

Adjournment: Chairperson Smith declared the meeting adjourned at 8:45p.m.

Thomas Smith Chairperson	Date	Carl Tharman Secretary/Treasurer
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